

# Manage Medium Term Development Plans in AMIS System

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## AMIS: MTDP Management

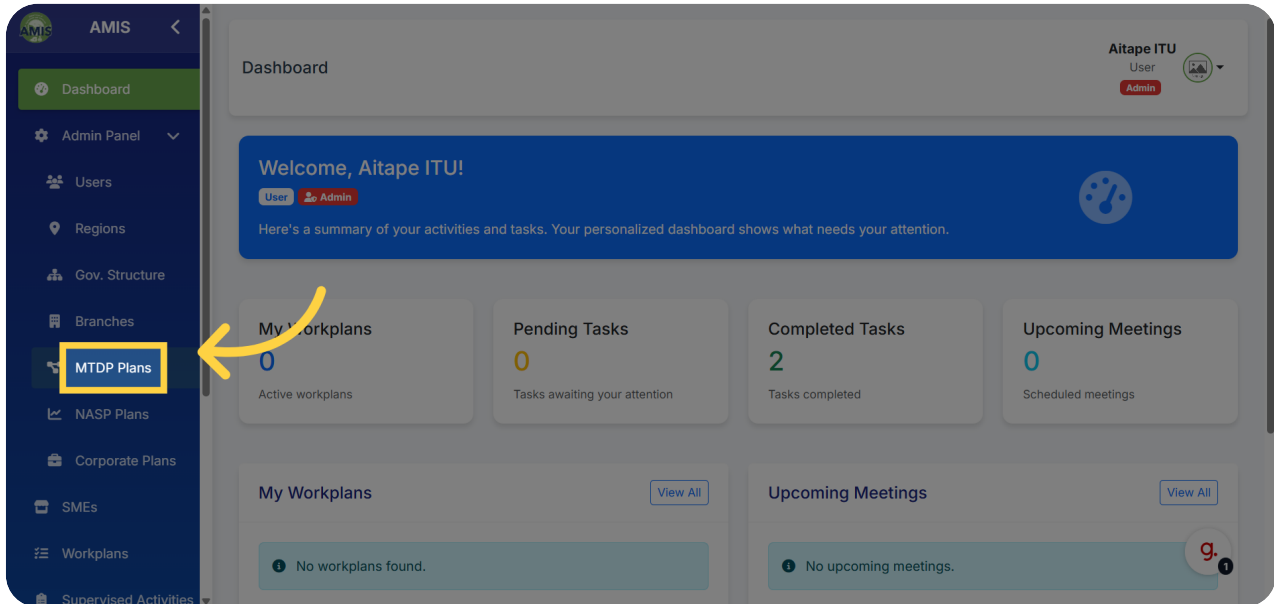


This tutorial will guide you. On how to manage the medium term development plans. In Amis.

Go to localhost

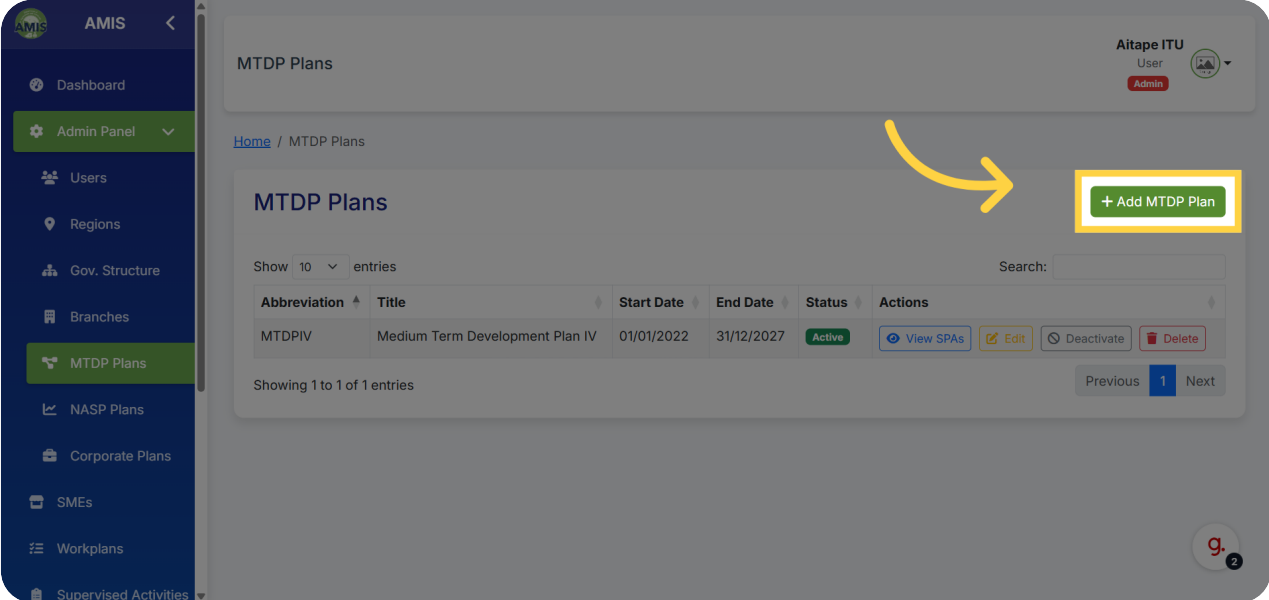
## 01 Access MTDP Plans

MTD plans is one of the admin features that is on accessible to the system administrator. So to exit, click on admin panel. And then click on MTP plans.



## 02 Initiate New MTDP Plan

The structure of the empty DB plan. Is following the empty before plan structure. Create an empty, you click on, ADD mtddb plan. Enter the necessary information. And click create.



The screenshot displays the AMIS Admin Panel interface. On the left is a dark blue sidebar with a menu including Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'MTDP Plans' and shows a table with one entry: 'MTDP IV' with title 'Medium Term Development Plan IV', start date '01/01/2022', end date '31/12/2027', and status 'Active'. The table has columns for Abbreviation, Title, Start Date, End Date, Status, and Actions. A yellow arrow points to a green '+ Add MTDP Plan' button in the top right corner of the main content area. The user profile 'Aitape ITU' is visible in the top right corner.

Abbreviation	Title	Start Date	End Date	Status	Actions
MTDP IV	Medium Term Development Plan IV	01/01/2022	31/12/2027	Active	<a href="#">View SPAs</a> <a href="#">Edit</a> <a href="#">Deactivate</a> <a href="#">Delete</a>

### 03 Open SPAs View

Click on view, sbas to view the SDS of the empty dpu.

The screenshot displays the AMIS Admin Panel interface. On the left is a dark blue sidebar with navigation options: Dashboard, Admin Panel (selected), Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted in green), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'MTDP Plans' and includes a '+ Add MTDP Plan' button. Below this is a table with columns: Abbreviation, Title, Start Date, End Date, Status, and Actions. Two rows are visible: MTDP III (Med Term Dev Plan 3) and MTDP IV (Medium Term Development Plan IV). The 'View SPAs' button in the Actions column for MTDP IV is highlighted with a yellow box and a yellow arrow. The table also shows pagination controls at the bottom: 'Showing 1 to 2 of 2 entries' and 'Previous 1 Next'. The top right corner shows the user 'Aitape ITU' with 'User' and 'Admin' roles.

Abbreviation	Title	Start Date	End Date	Status	Actions
MTDP III	Med Term Dev Plan 3	30/09/2020	23/10/2025	Active	<a href="#">View SPAs</a> <a href="#">Edit</a> <a href="#">Deactivate</a> <a href="#">Delete</a>
MTDP IV	Medium Term Development Plan IV	01/01/2022	31/12/2027	Active	<a href="#">View SPAs</a> <a href="#">Edit</a> <a href="#">Deactivate</a> <a href="#">Delete</a>

## 04 Start CSV Import

For creating the structure of the empty DDP. There's several options are now you can put the data that create the structure. When you can create it, using the form, the button in the other one is if you want to do a bug. Creation, you reduce the scsb file. You download the template file. And then you feel populated data into the CSV file. And you import the CSV file.

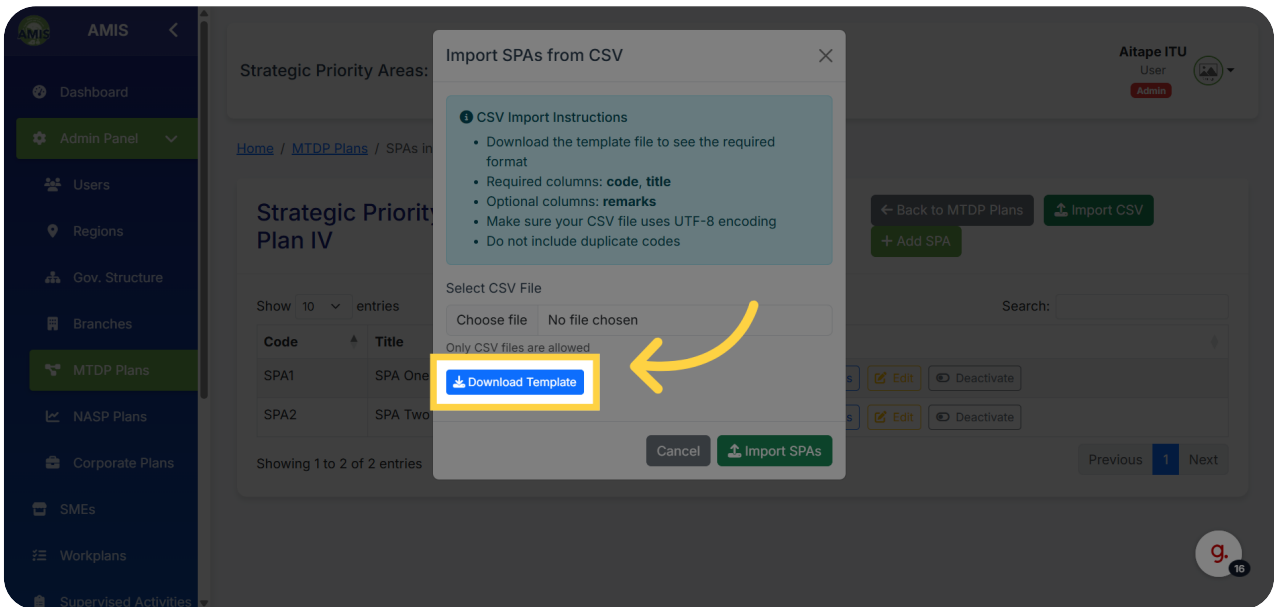
The screenshot shows the AMIS Admin Panel interface. The left sidebar contains navigation options: Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'Strategic Priority Areas: Medium Term Development Plan IV' and shows a list of SPA entries. A yellow arrow points to the 'Import CSV' button, which is highlighted with a yellow box. The table below shows two entries:

Code	Title	Remarks	Status	Actions
SPA1	SPA One		Active	<a href="#">View DIPs</a> <a href="#">Edit</a> <a href="#">Deactivate</a>
SPA2	SPA Two		Active	<a href="#">View DIPs</a> <a href="#">Edit</a> <a href="#">Deactivate</a>

Showing 1 to 2 of 2 entries

## 05 Download CSV Template

Yeah, you can populate the data in the CSV file using Excel.



## 06 Open DIPs View

Now for you to VIPs you click on view, the IPS

The screenshot displays the AMIS web application interface. On the left is a dark blue sidebar with navigation options: Dashboard, Admin Panel (selected), Users, Regions, Gov. Structure, Branches, MTDP Plans, NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'Strategic Priority Areas: Medium Term Development Plan IV' and shows a breadcrumb trail: Home / MTDP Plans / SPAs in Medium Term Development Plan IV. Below the title are buttons for 'Back to MTDP Plans', 'Import CSV', and 'Add SPA'. A table lists two Strategic Priority Areas (SPA1 and SPA2) with columns for Code, Title, Remarks, Status, and Actions. A yellow arrow points to the 'View DIPs' button in the Actions column for SPA1. The table also includes 'Edit' and 'Deactivate' buttons for each row. At the bottom, it shows 'Showing 1 to 2 of 2 entries' and pagination controls (Previous, 1, Next). The user profile 'Aitape ITU' is visible in the top right corner.

Code	Title	Remarks	Status	Actions
SPA1	SPA One		Active	<a href="#">View DIPs</a> <a href="#">Edit</a> <a href="#">Deactivate</a>
SPA2	SPA Two		Active	<a href="#">View DIPs</a> <a href="#">Edit</a> <a href="#">Deactivate</a>

## 07 Access Specific Areas

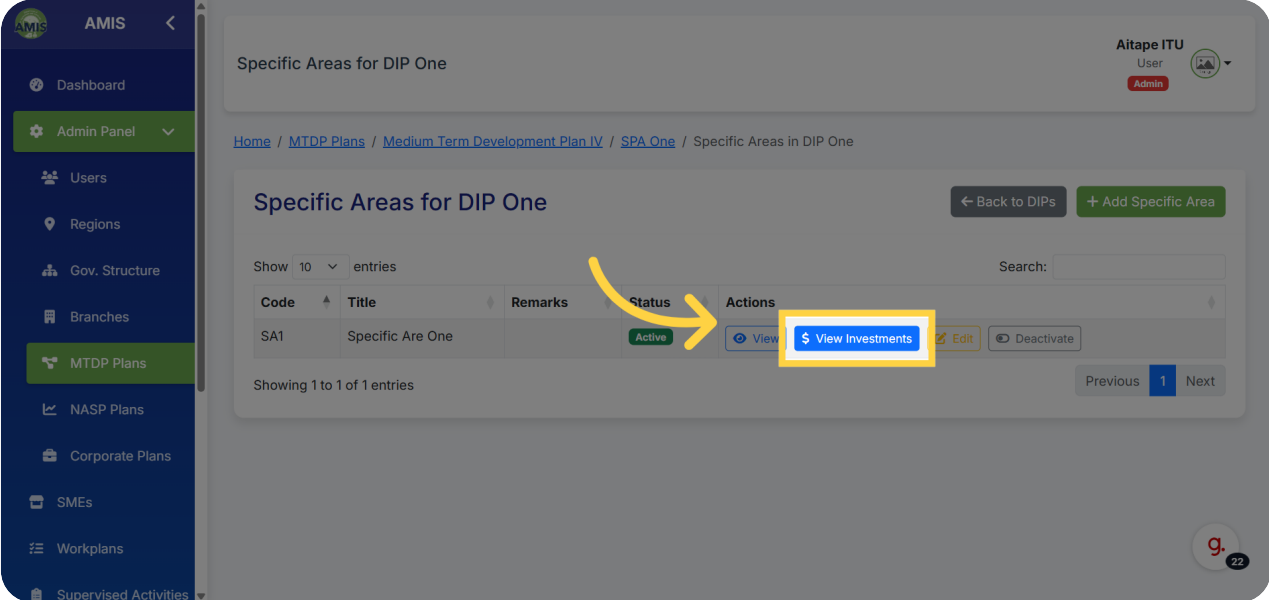
You specific areas to view the specific areas in MTD before.

The screenshot displays the AMIS web application interface. On the left is a dark blue sidebar with a menu including: Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted in green), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'Deliberate Intervention Programs for SPA One' and includes a breadcrumb trail: Home / MTDP Plans / Medium Term Development Plan IV / Deliberate Intervention Programs in SPA One. Below the title are buttons for 'Back to SPAs' and '+ Add Program'. A table lists the programs, with the first row containing 'DIP1' and 'DIP One'. The 'Status' column for this row shows 'Active'. A yellow arrow points from the 'Active' status to a blue button labeled 'View Specific Areas', which is highlighted with a yellow box. Other buttons in the row include 'View Details', 'Edit', and 'Deactivate'. At the bottom of the table, it says 'Showing 1 to 1 of 1 entries' and has 'Previous', '1', and 'Next' navigation options. The top right corner shows the user 'Aitape ITU' with a profile icon and 'Admin' role. A small red notification bubble with the number '9' is visible in the bottom right corner.

Code	Title	Remarks	Status	Actions
DIP1	DIP One		Active	<a href="#">View Details</a> <a href="#">View Specific Areas</a> <a href="#">Edit</a> <a href="#">Deactivate</a>

## 08 View Investments

Here, click on view Investments. To see the investment information.



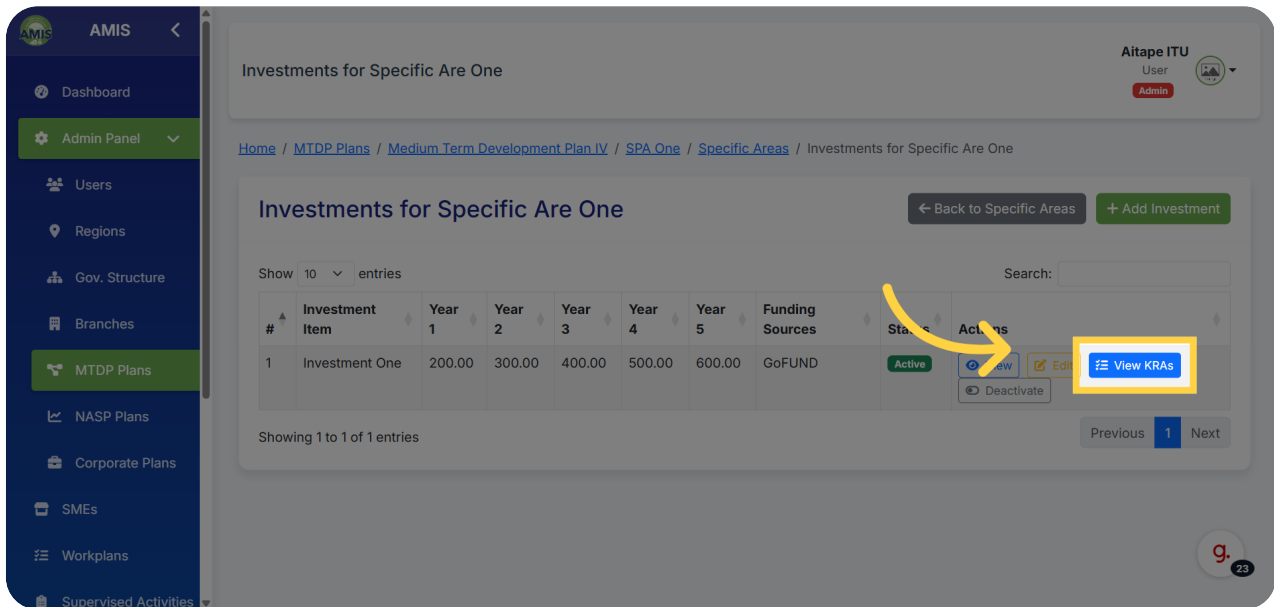
The screenshot displays the AMIS web application interface. On the left is a dark blue sidebar with navigation options: Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'Specific Areas for DIP One' and includes a breadcrumb trail: Home / MTDP Plans / Medium Term Development Plan IV / SPA One / Specific Areas in DIP One. Below the title are buttons for 'Back to DIPs' and '+ Add Specific Area'. A table lists one entry with the following data:

Code	Title	Remarks	Status	Actions
SA1	Specific Are One		Active	<a href="#">View</a> <a href="#">View Investments</a> <a href="#">Edit</a> <a href="#">Deactivate</a>

The 'View Investments' button is highlighted with a yellow box, and a yellow arrow points from the 'Status' column to it. The page also shows 'Showing 1 to 1 of 1 entries' and a pagination control with 'Previous', '1', and 'Next' buttons. The user profile 'Aitape ITU' is visible in the top right corner.

## 09 Open KRAs View

Click on the Eucharist. To view the caries.



The screenshot displays the AMIS web application interface. On the left is a dark blue sidebar with navigation options: Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'Investments for Specific Are One' and includes a breadcrumb trail: Home / MTDP Plans / Medium Term Development Plan IV / SPA One / Specific Areas / Investments for Specific Are One. Below the title are buttons for 'Back to Specific Areas' and '+ Add Investment'. A table lists investment items with columns for #, Investment Item, Year 1, Year 2, Year 3, Year 4, Year 5, Funding Sources, Status, and Actions. The first row shows 'Investment One' with values of 200.00, 300.00, 400.00, 500.00, and 600.00 for years 1-5, and 'GoFUND' as the funding source. The status is 'Active'. The actions column contains 'View KRAs' (highlighted with a yellow box and a yellow arrow), 'Edit', and 'Deactivate'. A search bar and pagination controls are also visible.

#	Investment Item	Year 1	Year 2	Year 3	Year 4	Year 5	Funding Sources	Status	Actions
1	Investment One	200.00	300.00	400.00	500.00	600.00	GoFUND	Active	View KRAs, Edit, Deactivate

## 10 Access Strategies

Just click and view strategies. To the other strategies and they're the caries.

The screenshot shows the AMIS web application interface. On the left is a dark blue sidebar with navigation options: Dashboard, Admin Panel, Users, Regions, Gov. Structure, Branches, MTDP Plans (highlighted), NASP Plans, Corporate Plans, SMEs, Workplans, and Supervised Activities. The main content area is titled 'KRA for Investment One' and includes a breadcrumb trail: Home / MTDP Plans / Medium Term Development Plan IV / SPA One / Specific Areas / Investments / KRA for Investment One. Below the title are buttons for 'Back to Investments' and '+ Add KRA'. A table displays KPI data with columns for '#', 'Key Performance Indicator', 'Year 1' through 'Year 5', 'Responsible Agencies', 'Status', and 'Actions'. The first row shows 'KPI One KPI Two KPI Three' with values 2, 3, 5, 2, 3 and 'DAL' as the responsible agency. A yellow arrow points from the 'Status' column to the 'View Strategies' button in the 'Actions' column. The page also shows 'Showing 1 to 1 of 1 entries' and a pagination control with 'Previous', '1', and 'Next' buttons. The user profile 'Aitape ITU' is visible in the top right corner.

#	Key Performance Indicator	Year 1	Year 2	Year 3	Year 4	Year 5	Responsible Agencies	Status	Actions
1	KPI One KPI Two KPI Three	2	3	5	2	3	DAL	Active	<a href="#">View</a> <a href="#">Deactivate</a> <a href="#">View Strategies</a>

## 11 View Indicators

Indicators. To view the indicators and the strategies.

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#	Strategy	Policy Reference	Status	Actions
1	Strategy One	Poll Reference	Active	<a href="#">View</a> <a href="#">View Indicators</a> <a href="#">Edit</a> <a href="#">Deactivate</a>

You have successfully created and saved a new Medium Term Development Plan, imported Specific Program Areas using a CSV file, and reviewed related components such as Detailed Investment Plans, Key Result Areas, Strategies, and Indicators. To continue, consider updating plan details or managing additional program areas to ensure comprehensive development tracking.

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